



**EXCELSIA
COLLEGE**
— Sydney —

Objects of Excelsia College

Motivated by the Christian faith, as expressed by the Apostles' Creed and Nicene Creed, with fidelity to the Scriptures as the Word of God, the Objects of the College are the advancement of the Christian faith and higher education.

Document Number

POL-COU-02

Document Name

MULTI-STREAMING POLICY

Document Status

Owner	Chief Academic Officer	August 2012
Approving Authority	Academic Board	September 2012
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1 Policy Statement

The purpose of this policy is to assure the quality of teaching and learning in multi-streamed classes / units delivered at the College.

2 Scope

This policy applies to academic staff delivering multi-streamed classes/units, Heads of School, Chief Student Services Officer and Academic Registrar, Chief Academic Officer, Learning and Teaching Committee, and Academic Board.

3 Responsibility

The following are responsible for:

Heads of Schools:

- Monitoring the quality of teaching and learning in multi-streamed classes/units in their School through appropriate evaluative mechanisms
- Reporting the findings from their monitoring to Learning and Teaching Committee

Chief Student Services Officer and Academic Registrar:

- Monitoring independently the quality of teaching and learning in multi-streamed classes/units in all Schools through appropriate evaluative mechanisms
- Reporting the findings from independent monitoring to Learning and Teaching Committee

Chief Academic Officer:

- Overseeing Heads of School in relation to their monitoring of the quality of teaching and learning in multi-streamed classes/units
- Reporting to Academic Board in relation to recommendations from Learning and Teaching Committee for improving the quality of teaching and learning in multi-streamed classes/units

Learning and Teaching Committee:

- Reviewing the findings of monitoring from Heads of School and the Chief Student Services Officer and Academic Registrar
- Making recommendations for improving the quality of teaching and learning in multi-streamed classes/units to Academic Board

Academic Board is responsible for:

- Responding to recommendations from Learning and Teaching Committee in relation to improving the quality of teaching and learning in multi-streamed classes/units
- Reporting to Board of Directors in relation to academic oversight of the quality of teaching and learning in multi-streamed classes/units

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4 Definitions

Multi-streaming of course units occurs when:

- a) a class/unit is delivered at the same time, via face-to-face or online mode, to both undergraduate and postgraduate students.
- b) students enrolled in nested awards offered at different AQF levels undertake parallel studies in a given class/unit.

5 Principles

1. Multi streaming is NOT standard College practice and is only approved in cases where the quality of teaching and learning is assured through collaborative monitoring between the Chief Academic Officer, Heads of School, and Chief Student Services Officer and Academic Registrar.
2. If multi-streaming is approved by the Chief Academic Officer, the following requirements apply:
 - a. with respect to Definition (a) above:
 - multi-streaming only involves foundational (100/400 level) units.
 - different course unit outlines specific to the award are provided to undergraduate and graduate students.
 - different course unit outlines differentiate learning outcomes, assessment tasks, and required readings, according to content and quantity.
 - undergraduate and postgraduate students are placed in distinct groups during class time, where reasonably practicable.
 - postgraduate students are expected to engage in additional interactions with the lecturer including, for example, graduate seminars and/or individual tuition sessions.
 - b. with respect to Definition (b) above:
 - different content, reading and assessment will be provided for students who are enrolled in different nested awards according to the procedures outlined in 2a.
 - additional student support will be provided as required for any students enrolled in nested awards.

If, in the considered view of the Chief Academic Officer , a given multi-streamed class is not functioning effectively, the class/unit will be divided into undergraduate/postgraduate/nested-award cohorts and/or other arrangements will be made to assure the quality of learning and teaching and the integrity of the award.

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6 Related Documents and References

Higher Education Standards Framework (Threshold Standards) 2015

TEQSA Application Guide for Registered Higher Education Providers:

- new course accreditation
- renewal of course accreditation for existing providers

PO-COU-01 Course Review and Renewal of Accreditation Policy and Procedure

PO-COU-03 Course Closure (Teach Out) Policy and Procedure

PO-COU-04 Course Development and Accreditation Policy and Procedure

PO-COU-05 Course Structure Policy

PO-COU-06 Professional Accreditation of Courses Policy and Procedure

PO-STU-05 Academic Progress Monitoring and Intervention Policy

7 Mapped to HESF

The content of this policy is mapped to the HESF . . .

1.4, 3.1, 3.2, 3.3, 5.3, 6.3, 7.2

8 Other

N/A

9 Document History

This Policy has been amended as follows:

Version	Amendments / Date / Notes
3 – August 2012	Alignment of PO-COU-02 to HESF, <i>TEQSA Application Guide for Registered HEPs: New Course Accreditation and Renewal of Course Accreditation</i> , and PO-COU-01 to PO-COU-06. Code change to POL-COU-02.
4 – June 2020	

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