



**EXCELSIA
COLLEGE**
Sydney - Australia

THIS POLICY IS CURRENTLY UNDER REVIEW

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College Excellence in Teaching Award

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Purpose

The purpose of these awards is to promote, recognise and reward the contribution made to teaching excellence by members of staff across the College. Nominations are called for towards the end of each semester and awarded annually.

Nature

The award recognizes individual members of staff who can demonstrate that their teaching is excellent. One winner from each School will be awarded a gift voucher of \$500 and the overall College winner will receive an additional gift voucher of \$500. Certificates of Excellence in Teaching will be acknowledged at the Christmas Lunch and Share the Light Morning Tea.

Award winners will be encouraged to contribute to disseminating good teaching practice by presenting at the future Learning and Teaching forums and leading staff development sessions.

Scope

All nominated full time, part time and casual members of academic staff are eligible to apply either as an individual or as part of a nominated teaching team. Previous winners who received awards more than two years ago are eligible to apply. Previously unsuccessful applicants are also eligible to apply.

Students or school members may nominate a lecturer or tutor, or a team responsible for delivering a single unit of study.

Peer nominations may be made directly by individual school members. Nominations by students must carry the signature of the relevant program director or a colleague who is familiar with the nominee's work and supports the nomination, and:

- in small classes of less than 10 students, the whole group should agree to the nomination.
- in classes of between 10 and 100 students, nominations must be accompanied by the signatures of 20 per cent of students enrolled in the unit of study
- in classes where the enrolment exceeds 100, nominations must be accompanied by the signatures of 20 students

Criteria

The criteria for Excelsia College's Excellence in Teaching Award reflect those used for the Australian Learning and Teaching Council's Award for Teaching Excellence. Applications will be assessed based on evidence that supports their claims against the following criteria:

1. Approaches to teaching that influence, motivate and inspire students to learn.

This may include: fostering student development by stimulating curiosity and independence in learning; contributing to the development of students' critical thinking skills, analytical skills and scholarly values; encouraging student engagement through the enthusiasm shown for learning and teaching; inspiring and motivating students through high-level communication, presentation and interpersonal skills

2. Development of curricula and resources that reflect a command of the field.

This may include: developing and presenting coherent and imaginative resources for student learning; implementing research-led approaches to learning and teaching; demonstrating up-to-date knowledge of the field of study in the design of the curriculum and the creation of resources for learning; communicating clear objectives and expectations for student learning; providing support to those involved in the development of curricula and resources; contributing professional expertise to enhance curriculum or resources.

3. Approaches to assessment and feedback that foster independent learning.

This may include: integrating assessment strategies with the specific aims and objectives for student learning; providing timely, worthwhile feedback to students on their learning; using a variety of assessment and feedback strategies; implementing both formative and summative assessment; adapting assessment methods to different contexts and diverse student needs

4. Respect and support for the development of students as individuals.

This may include: participating in the effective and empathetic guidance and advising of students; assisting students from equity and other demographic subgroups to participate and achieve success in their courses; influencing the overall academic, social and cultural experience of higher education

5. Scholarly activities that have influenced and enhanced learning and teaching.

This may include: showing advanced skills in evaluation and reflective practice; participating in and contributing to professional activities related to learning and teaching; coordination, management and leadership of courses and student learning; conducting and publishing research related to teaching; demonstrating leadership through activities that have broad influence on the profession

The application should provide evidence that addresses each of the selection criteria.

Selection Committee

The Selection Committee is appointed and chaired by Chief Academic Officer. Its membership includes a member of the Learning and Teaching Committee, and a representative from the Management Committee.

Application Procedure

Applications should be made directly to cao@excelsia.edu.au

Applications (of no more than 5-6 pages) must include an original plus two copies of each of the following:

- Completed Application Form
- A one-page overview in support of the application
- A five-page statement addressing each of the five selection criteria
- Evidence of student and other evaluations
- One referees report in support of the application (max 1 page)