



STUDENT FINANCIAL ASSISTANCE APPLICATION FORM

Only students who do not qualify for FEE-HELP are eligible to apply

Application closing date: Two (2) weeks prior to published Census Date

Background

Excelsia College offers quality higher education at the lowest possible cost to the student. The decision to undertake degree-level study involves the acceptance of financial responsibility for tuition fees in exchange for the education received. Students are advised that fees assistance through the College is limited and are encouraged to pursue other possibilities such as delaying enrolment, Youth Allowance/Austudy/Abstudy, part-time work, and/or assistance from family or church members. *Financial assistance may be offered to supplement the remaining need.*

As Australian students have access to FEE-HELP (Federal Government Loans Scheme), Excelsia's Student Financial Assistance Scheme only applies to students who do not qualify for a FEE-HELP Loan (i.e. those who are not Australian citizens).

This form must be submitted with a copy of your personal tax return for the last financial year or if you do not lodge a tax return, other relevant financial data that will assist in determining your eligibility.

The process

- Overseas students (holders of a student visa) can apply only after they have completed their first semester of study.
- Applications are assessed on the merit of the financial need.
- The maximum amount of financial assistance that will be granted is \$1,000.
- The pool of funds available is limited and not all applications may be granted financial assistance.
- The Scholarship Committee will seek recommendation from the student's Head of School as required to ensure the assistance granted is to students who are capable of completing their course.
- All who have applied for financial assistance will be notified by letter of the decision of the Committee.
- The decision of the Committee is communicated within 2 weeks of the application closing date.
- All matters in respect of Excelsia's Student Financial Assistance Scheme are confidential between the student and the College.
- The granting of financial assistance is only for the semester applied for. Students need to re-apply each semester.

Applications will not be processed prior to acceptance into an award course.

APPLICATIONS WITHOUT THE REQUIRED DOCUMENTS ATTACHED WILL NOT BE PROCESSED

Please be sure to fill in ALL details and provide ALL supporting documentation as requested.

Student's full name:	_____	Student number (if known):	_____
Date of application:	_____	Semester and year for which assistance is sought:	_____
Course enrolled in:	_____		

SECTION 1: ELIGIBILITY FOR GOVERNMENT ASSISTANCE

1. Are you an Australian/New Zealand Citizen or do you hold Permanent Resident Status in Australia?

YES NO If NO, please go directly to Section 2.

2. Have you applied for Youth Allowance/Austudy/Abstudy or other Government assistance?

YES NO

a. If NO, please indicate the reasons why not.

3. Was your application successful?

YES NO Application Pending

a. If NO, what reason have you been given for rejecting your application?

b. If YES, please indicate the level of Youth Allowance/Austudy or other assistance awarded.

YEARLY AMOUNT: \$ _____

SECTION 2: INCOME FROM OTHER SOURCES

1. Part-time employment

Students need to demonstrate that they have attempted to obtain part-time work. Overseas students are eligible to work up to 20 hours per week without affecting their visa conditions.

Are you currently employed? YES NO Estimated yearly amount \$ _____

Do you intend to undertake part-time employment while studying at the College? YES NO

a. If **NO**, please indicate the reasons why.

2. Family and household support

If your parents or partner are offering support while you attend Excelsia College, please indicate **their** total estimated annual income for the current year.

Parent/Partner Income = \$ _____ per year

3. Other support

If your church, friends or others are offering support while you attend Excelsia College, please indicate the estimated yearly amount of support they have committed.

Other support = \$ _____ per year

SECTION 3: DECLARATION AND SIGNATURE

DECLARATION:

I declare that all information contained in this Application for Student Financial Assistance is true and correct.

I acknowledge that any omissions or misrepresentations will disqualify me from being granted any student financial assistance or scholarships in the future.

I understand that I will be assessed according to information I have submitted, and that Excelsia College is not obligated to offer me financial assistance.

Applicant's signature: _____ Date: _____

Please attach:

- Latest tax assessment
- Youth Allowance/Austudy or other assistance awarded (if applicable)
- Latest payslip
- Medical documents (if applicable)

Return this form and supporting documents to:

Finance Office, Excelsia College
email: accountsreceivable@excelsia.edu.au