



**EXCELSIA
COLLEGE**
— Sydney —

Objects of Excelsia College

Motivated by the Christian faith, as expressed by the Apostles' Creed and Nicene Creed, with fidelity to the Scriptures as the Word of God, the Objects of the College are the advancement of the Christian faith and higher education.

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Document Name

STUDENT REPRESENTATIVE COUNCIL TERMS OF REFERENCE

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Definition	The Student Representative Council (SRC) is a student-led organisation devoted to promoting and enhancing student wellbeing at Excelsia College. It operates independently of management but with the support of dedicated staff advisors and resources.
Membership	<p>Members are selected from the students of the College.</p> <p>General guidelines for selection include the following:</p> <ul style="list-style-type: none"> • have the trust and respect of fellow students and School staff • be committed to the College’s vision, mission, and values • have a positive attitude towards the College • be able to lead and motivate others • possess cooperation and teamwork skills • be a good listener and effective communicator • have sound organisational skills • have a strong academic record <p>MEMBERS: A maximum of two representatives are elected from each School. However, in instances when the College does not receive enough nominations to hold an election then students will be appointed if they have a strong academic record and the Head of School recommends them. In the instance where the College does not receive nominations from a School then the SRC advisors will consider extra representatives from other Schools. Membership is conditional on attendance at meetings. If a member misses three consecutive meetings without a legitimate reason, the member will be asked to leave the SRC.</p> <p style="text-align: center;">The following officers are chosen from the above pool: President Vice-president (Student Voice) – 1 per school Vice-president (Student Events) – 1 per school</p> <p>ADVISORS: Director of Mission Mission Engagement Coordinator</p>
Meetings	<p>The committee is to agree on the frequency of meetings for decisions. Members will have the option of joining meetings in person or online. Meetings should consist of at least:</p> <ul style="list-style-type: none"> • a virtual, real-time meeting using an online platform such as Zoom or similar, once per month, or more often as required.
Quorum	A quorum will consist of the President plus 50% of the committee members.
Record	The Mission Engagement Coordinator keeps a written record (minutes) of SRC meetings and distributes them to SRC members prior to archiving. The minutes should also be sent to the Director of Mission.
Aims	The SRC exists to promote student wellbeing through the running and participating in College programs and events related to student life.
Functions	<p>In support of student wellbeing, the SRC has three primary functions: student advocacy, student leadership and campus life events.</p> <p>STUDENT ADVOCACY:</p> <p>Student representatives work closely with the advisors of the SRC to articulate and implement a vision for enhancing student wellbeing and to resolve issues of concern whenever they arise.</p>

	<p>When matters pertaining to student wellbeing are raised with student representatives by students, these matters are referred to the relevant people and processes for resolution. The first point of contact for student representatives is the Mission Engagement Coordinator. If, for whatever reason, student representatives are unable to address issues through the above channel, they are encouraged to address them with the Director of Mission.</p> <p>STUDENT LEADERSHIP:</p> <p>The SRC assists the Excelsia College management with activities that support the mission, vision and values of Excelsia College. These activities help set a positive tone and optimal learning environment for students and include, but are not limited to, official College student events.</p> <p>CAMPUS LIFE EVENTS:</p> <p>The SRC creates campus life events and programs of their own that promote and enhance student wellbeing and social connection.</p>
References	SRC Handbook