

SCHOOL OF COUNSELLING
Supplementary Information

INTENDED COURSE OF STUDY

- Master of Counselling Graduate Diploma of Counselling Graduate Certificate of Counselling

OTHER COUNSELLING TRAINING, PROFESSIONAL DEVELOPMENT & EXPERIENCE

This information is ONLY required if you are making application via the Mature-Entry pathway

(This can include but is not limited to any form of vocational sector training; all pertinent counselling or helping-related professional development courses completed or in-progress, particularly those involving counselling, welfare, community, and/or pastoral work; any community-related volunteer work, any church-based volunteer work or roles). Please list items undertaken within the past 10 years only. Please add extra pages to your application if required to document this information.

Type of Experience <small>(eg. Cert IV or Two Day Workshop in ..., volunteer work foretc)</small>	Institution/Organisation <small>(Name of place where activity occurred)</small>	Location/Dates <small>(This may be years (eg. 2012-2014) or specific dates (eg. 24/3/16-26/3/16))</small>

CURRICULUM VITAE (CV)

All applicants are required to provide a copy of a CV, making sure to list current and past employers, beginning with the most recent, noting all roles in the past 10 years. Please make sure to include any roles that directly relate to counselling, welfare, community, pastoral work etc. In relation to these later roles, please include the name and contact details or your supervisor(s), indicating whether they can be contacted.

SECURITY CHECK

All applicants are required to submit:

- National Criminal History Record check at time of application (obtainable from nationalcrimecheck.com.au); and
- Provide a Working with Children authorisation at time of application (obtainable from www.check.cyp.nsw.gov.au/Applicants/Application).

ENGLISH LANGUAGE REQUIREMENTS

Applicants whose qualifying undergraduate studies were taken in a language other than English will be required to demonstrate English proficiency equivalent to the IELTS Academic minimum overall result of 7.0 with no band score below 6.5 (via submission of IELTS text results)

Test score equivalencies for alternative tests are provided below.

IELTS SCORE Band	6.0	6.5	7.0	7.5	8.0
Test of English as a Foreign Language internet based Test (TOEFL iBT)	60	79	94	102	110
PTE Academic	50	58	65	73	79
Cambridge English: Advanced (CAE) from Cambridge ESOL test scores	52	58	67	74	80

ACADEMIC SKILLS COMPETENCY

Applicants admitted to the program with a previously completed undergraduate degree will be presumed to be competent with respect to academic skills, unless the applicant reports otherwise.

Applicants admitted to the program without a prior undergraduate degree will be required to complete academic skills training (offered by the College) as an entry pre-condition, unless an applicant can show cause as to why this should not be required of them (eg. evidence of literacy and a piece of academic writing set within the APA referencing style).

GRADUATE STUDIES IN COUNSELLING

Referee Report

Please make a copy of this form and send one to each of your **TWO referees**. These referees should be closely associated with your recent work, and where possible, can comment on your suitability to become a counsellor.

The person named below has applied for a place in a postgraduate degree in Counselling and has named you as a professional/personal referee in support of his/her application. Please assess the applicant according to their professional performance, independent work and suitability for the area they wish to study.

CONTACT DETAILS

Applicant's Family Name

Title (eg. Mr/Mrs/Dr)

Applicant's Given Names

Name of Course

Male Female

Referee's Name

Referee's Title/Position

Referee's School/University/Organisation

Telephone

Facsimile

Email

QUESTIONS

How long have you known the applicant?

 Years Months

Your level of knowledge of the applicant

High Medium Low

Please indicate briefly the extent of your knowledge of the applicant's work.

Please complete the following ratings based on your perceptions of the applicant's emotional maturity and readiness for higher degree studies by placing a tick in the appropriate box.

	Superior	Good	Below Average	Don't Know N/A
Ability to express ideas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to build rapport	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Analytical ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organisational skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to cope with criticism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to meet deadlines	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flexibility/Adaptiveness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-reflective capacity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Based on your knowledge of the applicant, please check the continuum below your level of support for his/her application:

Unreserved Strong Moderate Reserved Nil

Please use the space below to make your comments regarding the applicant and your perception of applicant's suitability for the course.

Signature of Referee

Date

 / /

Send report to: Admissions@Excelsia.edu.au

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Readiness for Counsellor Training

Please complete the following questions in preparation for your Admission Interview.

Name

Telephone

Email

Course

1. What is prompting your decision to commence a course in counselling?
2. Please identify three personal strengths you possess that would assist you in completing your chosen course of study.
3. Please describe how you have previously drawn on these strengths when faced with a difficult or challenging situation, providing specific examples.
4. Please identify three areas where you might be vulnerable were you training to become a counsellor.
5. Please explain how you would manage these vulnerabilities during your course.
6. Please describe the skills and qualities that you consider important to becoming an effective counsellor.
7. If your application was successful, please explain how you would manage your study in light of your other responsibilities.
8. Please explain how you see the successful completion of your chosen course will advance your career, outlining your hopes for your future.