



EXPLANATION OF GRADES

Student performance in a course unit is graded and notified according to the following scale. Only letter grades are published, not numerical marks. The level and meaning of each grade is as follows:

Final Grades

H+	High Distinction	95%+	Outstanding level of achievement
H	High Distinction	90% - 94%	
H-	High Distinction	85% - 89%	
D+	Distinction	80% - 84%	High level of achievement
D	Distinction	75% - 79%	
C+	Credit	70% - 74%	Intermediate level of achievement
C	Credit	65% - 69%	
P+	Pass	60% - 64%	Adequate level of achievement
P	Pass	55% - 59%	
P-	Pass	50% - 54%	
N	Fail	Below 50%	Inadequate level of achievement
S	Satisfactory		Required level of achievement in a unit assessed only on a Pass/Fail basis
CS	Conditional Satisfactory		Required level of achievement will be reached through the satisfactory completion of an extension unit
WN	Withdrawn Fail		Student withdrew from unit after the final date for withdrawal without failure (census date)
W	Withdrawn		Withdrawal without penalty after census date in approved special circumstances. This grade can only be issued by the Registrar.

Interim Grades (Questions about interim grades should be directed to the Lecturer)

X	Extra Work Required	Additional work must be completed successfully for a 50% P- (Pass) grade to be awarded. An X grade cannot be converted to a higher grade than a Pass grade.
E	Extension	Unit extension granted, in exceptional circumstances, for a short time beyond the end of a semester. Any grade may be awarded on successful completion of all required work.
I	Incomplete	Unit extension sometimes granted for a short time beyond the end of semester, usually as part of an intervention strategy for a student at risk. Only a 50% P- (Pass) grade may be granted on successful completion of outstanding work.
U	Result Unavailable	An interim grade to allow for unavoidable marking delays
NC	Not Complete	An interim grade issued when a unit has not yet finished
IP	In Progress	An interim grade issued at semester-end in a year-long unit

EXPLANATION OF GRADES

This section describes the general standards that students must achieve to obtain various results.

Final Grades

High Distinction (H)	This grade will be awarded where there is evidence that a student has completed the required work for the unit at an outstanding level, and/or has completed considerable additional work in wider areas relevant to the unit, and/or has demonstrated the acquisition of an advanced level of knowledge, understanding, competencies, or skills at the <i>highest level</i> . The student would normally have attained an in-depth knowledge of matter contained in texts and set reading materials and undertaken extensive wider reading beyond that which is required or expected. The student will have consistently demonstrated an outstanding level of proficiency in applying a range of theories, approaches, methodologies and conceptual tools to professional practice, and in combining knowledge of the subject matter with original and creative thinking. This grade is reserved for recognition of the highest level of academic achievement expected of a student at a given unit level.
Distinction (D)	This grade is awarded where there is evidence that a student has undertaken all required work for a unit at a <i>high level</i> and considerable additional work in wider areas relevant to the unit. The student will have also demonstrated advanced knowledge, understanding, competencies and skills relevant to unit learning outcomes and assessment tasks. The student would normally have attained an advanced knowledge of subject matter contained in texts or set reading materials and have completed considerable wider reading. The student will also have consistently demonstrated a broad familiarity with a range of theories, approaches, methodologies and conceptual tools. This grade should reflect high quality work beyond the basic requirements of the assessment tasks and a developing capacity for original and creative thinking.
Credit (C)	This grade is awarded where there is evidence that a student has undertaken all required work for the unit and some additional work in wider areas relevant to the unit, has demonstrated a sound level of knowledge, understanding, competencies, and skills relevant to learning outcomes and completing assessment tasks at an intermediate standard. The student will have attained a sound knowledge of subject matter contained in texts and set reading materials and have completed wider reading. The student will have demonstrated familiarity with a range of theories, approaches, methodologies and conceptual tools. Students should have a reasonable opportunity of attaining this grade provided they have demonstrated proficiency in the full range of course objectives and shown evidence of a sound capacity to work with the range of relevant subject matter.
Pass (P)	This grade is awarded where there is evidence that a student has undertaken the required work for the unit and has demonstrated adequate knowledge, understanding, competencies and skills relevant to learning outcomes and published assessment tasks. The student would normally have attained a sound knowledge of subject matter contained in the texts and reading materials, and demonstrated a competent level of familiarity with relevant theories, approaches, methodologies and conceptual tools.

Satisfactory (S)	This grade is awarded where the student has evidenced the required level of achievement in a unit assessed only on a Pass/Fail basis. This type of unit normally includes assessment based on competency or participation, and may include external assessment in the context of a professional placement. As with the Pass grade, there will be evidence that the student has undertaken the required work for the unit and has demonstrated adequate knowledge, understanding, competencies and skills relevant to learning outcomes. The student would have attained a sound knowledge of the subject matter and demonstrated a competent level of practice informed by relevant theories, approaches, methodologies and conceptual tools.
Conditional Satisfactory (CS)	This grade is awarded in the final professional placement unit of pre-service teaching courses where the student's achievement of the required unit outcomes has been inadequate, and supervisors judge that the required level of achievement will be evidenced through the satisfactory completion of specified additional work. The additional requirement is for enrolment in a unit or completion of an external study focused towards those elements of professional practice that were inadequately demonstrated, e.g. a further teaching placement or an English Language upgrade course. The CS grade always remains on the student's transcript. Completion of the stream requirements is indicated by an S grade in a subsequent unit or annotation of the transcript to certify external completion of specified requirements.
Fail (N)	This grade is awarded if a student is unable to demonstrate satisfactory academic performance in the unit and/or has failed to complete essential topic elements or required assessment tasks at an acceptable level, in accordance with unit objectives. This grade also applies where there is evidence of serious academic misconduct.
Withdrawn Fail (WN)	This grade is awarded if a student has withdrawn from a unit after census date – the final date for withdrawal without academic penalty.
Withdrawn (W)	This grade is reserved for students who experience serious, unforeseen circumstances that were beyond their control, did not make their impact until after the census date, and prevented them from completing their study requirements. These students can apply for special consideration which, if granted, results in a "W" grade for each enrolled unit affected.

Interim Grades

Extra Work (X)	This grade may be awarded where the student has almost reached a satisfactory level of achievement and, in the judgement of the lecturer, the completion of additional work and/or assessment tasks may assist the student to reach the level required for a Pass. The maximum that may be awarded upon grade conversion is a 50% P- (Pass).
Extension (E)	This grade represents a unit extension granted, in exceptional circumstances, for a short period of time beyond the end of a semester. In general there are only four permissible types of circumstances in which the "E" grade may be given: medical, bereavement, official, and unforeseen circumstances of a serious nature beyond the student's control. The normal expectation is that outstanding work will be submitted/presented before the beginning of the next semester of study. An "E" grade may subsequently be resolved to any grade on the completion of outstanding work.

Incomplete (I)	<p>This grade represents a unit extension that may sometimes be granted at semester-end where:</p> <p>(a) the student is unable to finish required work in time for the required work to be assessed and a grade resolved by the beginning of the subsequent semester, and</p> <p>(b) for documented reasons the student should not be given an “N” (Fail) grade.</p> <p>The “I” (Incomplete) grade is typically awarded as part of an intervention strategy for a student at risk, and requires the approval of the Head of School. All outstanding work must normally be submitted/presented before the beginning of the next semester of study. An “I” grade may only be subsequently resolved to a 50% P- (Pass).</p>
Unavailable (U)	This grade (result unavailable) is issued in cases where there has been a delay in the marking process itself, and the results for a unit have not been reported in time for semester-end moderation.
Not Complete (NC)	This grade is issued at semester-end for a unit that is not yet due to finish, e.g. an intensive that commenced later in the semester.
In Progress (IP)	This grade can only be used for year-long units, and is the grade issued at the end of the first semester.

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